

APPENDIX I**EAST AYRSHIRE COUNCIL****RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES
COMMITTEE****MINUTES OF MEETING HELD ON MONDAY 24 MAY 1999 AT 1005 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Drew McIntyre, John Weir, Jane Darnbrough, Finlay MacLean, Eric Jackson and Tommy Farrell.

ATTENDING: David Montgomery, Chief Executive; Alex McPhee, Director of Finance; Graham Haugh, Head of Personnel and Julie Armstrong, Senior Administrative Officer.

APOLOGIES: Councillor Harry Wilson.

CHAIR: Councillor Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 in Schedule 7A of the Act.

**POST OF HEAD OF EXCHEQUER SERVICES - SHORTLEET (Item 8,
Page 4548)**

2. There was submitted a report dated 20 May 1999 (circulated) by the Director of Corporate Services on applications received together with the following documentation:-
 - (i) copy of advertisement for the post of Head of Exchequer Services;
 - (ii) copy of job description;
 - (iii) copy of person specification;
 - (iv) synopsis of the applications; and
 - (v) copy of part B of the applications received.

It was agreed:-

- (i) to invite for interview applicant nos. 4,5,14,26,28,29 and 36;
- (ii) that applicant no. 25 be placed on a reserve list pending any applicant withdrawing their application;
- (iii) that the interviews be held on Monday 14 June 1999 at 0830 hours for 0900 hours in the Council Offices, Lugar; and
- (iv) that the nature of topic of the preliminary task, topic for the candidates ten minute presentation and content of correspondence to be issued to shortlisted candidates in advance of the meeting be remitted to the Chief Executive and appropriate Senior Officers in consultation with the Chair.

The meeting terminated at 1040 hours.